

Government of India
Department of Electronics and Information Technology
Unique Identification Authority of India
(Administration Division)

No: D-11011/08/AMC/2013-Admin

Dated:-08.03.2016

Sub: Limited tender for Supply, Installation, Testing and Commissioning of SMF Batteries under “Buy-back offer” at UIDAI, Headquarter, New Delhi.

The Unique Identification Authority of India (UIDAI) invites sealed Bids for supply, Installation, Testing and Commissioning of SMF VRLA Batteries under “Buy-back offer” at UIDAI HQ, Jeevan Bharati Building, Connaught Circus, New Delhi-110001.

Date of issue of tender	08.03.2016
Last Date and time of accepting the tender	29.03.2016, 3.00 PM
Opening of Techno-commercial bid	29.03.2016, 4.00 PM
Tender Fee	₹ 100/- to be submitted in the form of DD/Pay Order in favor of “PAO, UIDAI”, payable at New Delhi.
EMD	₹ 15000/- to be submitted in the form of DD/Pay Order in favor of “PAO, UIDAI”, payable at New Delhi.
PBG	10% of Contract value
Bid Validity	60 days from opening of bid
Pre Bid Clarification Meeting	18 .03.2016, 3.00 PM

Note: Bid submitted without Tender fee & EMD shall be rejected summarily.

SCOPE OF THE WORK:

Supply, installation, testing and commissioning of **64 Nos. of 12V, 26 AH and 32 Nos. of 12V, 100 AH** VRLA SMF batteries including connecting adequate copper cables, connectors, lugs, etc. under “**Buy-back offer**” from authorized dealers/OEM for UIDAI Headquarter, Jeevan Bharati Building, Connaught Circus, New Delhi-110001. No additional items/materials shall be provided by UIDAI, HQ for commissioning of new batteries. The new batteries to be supplied shall be compatible with the existing batteries and **U.P.S. of 20 KVA RENATA make.**

(Ratnesh Bharati)
Deputy Director (Admin)
Tel: 011-23466842

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Sub.: Limited Tender for Supply, Installation, Testing and Commissioning of SMF batteries to UIDAI Headquarter.

Bids in sealed covers are invited for Supply, installation, testing and commissioning of **64 Nos. of 12V, 26 AH and 32 Nos. of 12V, 100 AH** VRLA SMF batteries including connecting adequate copper cables, connectors, lugs, etc. under **“Buy-back offer”** from authorized dealers/OEM for UIDAI Headquarter, Jeevan Bharati Building, Connaught Circus, New Delhi. No additional items/materials shall be provided by UIDAI, HQ for commissioning of new batteries. The new batteries to be supplied shall be compatible with the existing batteries and **U.P.S. of 20 KVA RENATA make:-**

Sl. No.	Types of batteries	Qty. (Nos.)	Dimensions in mm (L*B*H)	Total	Remarks
1.	12V, 26 AH	64	167*126*175	64	To be installed on 3 rd floor, Tower II
2.	12V, 100 AH	32	393*173*221	32	To be installed on 2 nd floor, Tower I
Total batteries				96	

Note: The above dimensions are tentative, actual dimension may be worked out by visiting the premise. The supplier shall ensure that New Batteries should be fitted in the existing battery racks, if not, battery racks shall be supplied free of cost against the old racks.

Terms and conditions for bidders

1. Bidders Eligibility:-

- 1.1 A bidder should be in a similar kind of business viz. Supply, installation, testing and commissioning of VRLA SMF batteries for UPS for at least last three consecutive financial years (2012-13, 2013-14 & 2014-15) and having annual average turnover of Min. Rs. 10.0 Lakh during the financial years in the books of accounts.
- 1.2 The bidder should have the experience of completion of similar work orders during last three financial years (min two work orders in each financial year) in any of the Govt/Semi Govt. Departments/Autonomous Institutions/ Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government.

- 1.3 Bidder should not have been blacklisted by any Central/State Government or Central/State Govt. PSUs or any institution in India. An undertaking to this effect shall be submitted by the bidder.
2. A bidder shall submit the bid which satisfies each and every condition laid down in this tender, failing which, the bid shall be rejected summarily.
3. Each bidder shall submit only one bid either by self or as a partner in joint venture. If a bidder or if any of the partners in a joint venture in more than one bid, the bids are liable to be rejected.
4. The bidder shall bear all costs associated with the preparation and submission of the bids and UIDAI, HQ in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.
5. Bidders shall submit the following documents:
 - a. Bid Security (EMD) of Rs. 15,000/- (Rupees Fifteen thousand only) and Tender Fee of Rs. 100/- (Rupees One Hundred only) separately in the form of DD (Demand Draft) issued by any Nationalised bank in favour of **"PAO, UIDAI"** payable at Delhi.
 - b. Self-attested copy of the PAN card issued by the Income Tax Department with copy of Income Tax Return of the last three financial years (2012-13, 2013-14 and 2014-15).
 - c. Self attested copy of Service Tax Registration No. /VAT No.
 - d. Self declaration that firm is Not blacklisted by any Government agency/PSU during past three years.
 - e. Self attested copy/proof of owning a registered office in NCT of Delhi.
 - f. Self attested copy/proof towards an authorized distributor/dealer or OEM supplier.
 - g. Annual Turnover (Min 10 Lakh) for Financial Years 2012-13, 2013-14 and 2014 - 15 supported by audited balance sheet.
 - h. Certificate/undertaking in respect of brand complying/conform to the specifications as per the requirement of UIDAI, Headquarter.
6. The last date of submission of bids will be on **29.03.2016 at 3.00 PM** and the bid will be opened on the same day at 4.00 PM. Interested bidder or their representatives may remain present, if desire so. The bid security of the unsuccessful bidder shall be returned after finalization of the contract.
7. The Validity of bids shall be 60 days from the date of opening of bids.
8. Any tender not accompanied by Bid Security shall be rejected.
9. Conditional bids will also be summarily rejected.
10. One set of the technical literature/ leaflet for the batteries quoted should be enclosed along with the bid. Offers without the necessary literature/ leaflet for evaluation shall be rejected with sole responsibility of the bidder.

11. Bid Security shall be forfeited if the bidder withdraws his bid during the period of tender validity.
12. All rates shall be quoted separately for each battery size inclusive of all taxes & duties at unit cost basis.
13. The prices shall be quoted with the provision of buy back of the existing faulty batteries. So the net price of a battery will be worked out as quoted Price for new battery – quoted Price for old battery (buy back). However, both prices will be quoted separately. A survey can be made by the bidders for quoting the price for buy back of old batteries, if required. The old batteries under “**Buy Back**” will be handed over to the successful firm on the installation, testing and commissioning of new batteries. The old batteries shall be removed immediately after commissioning of new batteries, in case of non-compliance clause-29 shall be applicable.
14. The bidder shall submit the bid signed on each page along with requisite documents as specified in the tender including “**EMD & Tender Fee**” in a sealed envelope superscribed “**Supply of Batteries under Buy-Back option in UIDAI HQ**” and shall be dropped in the “**Tender Box**” available at 2nd Floor, Tower-I, Jeevan Bharati Building, Connaught Circus, New Delhi-110001. Bids submitted late shall not be entertained.
15. Financial evaluation of only those bidders shall be entertained who qualify the eligibility criteria to the satisfaction of UIDAI, HQ in the presence of bidders if they wish to be present.
16. The contract will be awarded to the firm/agency quoting lowest net price (Quoted Price of new battery “**X**” – Quoted Price of old battery “**Y**” under “Buy Back”). “**X**” & “**Y**” may be seen under techno-commercial bid at Sr.no. 14 & 15 respectively.
17. A sum of 10% of the total order values will be kept as performance guarantee. The successful bidder shall be required to furnish the performance bank guarantee from any Nationalised Bank/ Cash/Demand Draft to Deputy Director (Admin) within seven days of the receipt of the offer. The performance guarantee shall be returned after 30 days of completion of the guarantee period without any interest.
18. The contractor shall arrange for the insurance covering the risk during transit. All the charges for such insurance shall be borne by the contractor
19. The batteries will be supplied within a period of 10 days after acceptance of the work order.
20. The supplier will install, test and commission all the batteries on site within a period of 5 working days after receiving the batteries.
21. Bid Security shall be forfeited if the successful bidder refuses or neglects to execute the contract within the time frame.
22. Payment shall be made after successful installation, testing, commissioning and removal of old batteries.

23. The order will be placed for 64 Nos. of 12V, 26 AH and 32 Nos. of 12V, 100 AH batteries. However, UIDAI HQ has the right to increase or decrease the number of batteries depending upon the actual requirement within a period of one year from the date of work awarded.
24. The batteries should be on-site guaranteed for minimum three years of trouble free operation from the date of commissioning. Any failure within three years after the delivery of equipment should be replenished free of cost.
25. The successful bidder has to supply two sets of printed user manual along with as erected drawing, along with the battery bank. No extra payment shall be made for documentation
26. Any other information/details may be had from the Deputy Director (Admin), 2nd Floor, Tower-I, Jeevan Bharati Building, Connaught Circus, New Delhi-110001, Contact no. 011-23466842 on any working day between 10:00 A.M. to 5:00 P.M. Interested parties may, if they so desire, visit the site personally on all working days.
27. The competent authority of UIDAI headquarter reserves the right to reject any bid without assigning any reason.
28. Handling charges and transportation expanses to take out the old batteries will be on account of the successful bidder.
29. **PENALTY FOR DELAY:** If the contractor is unable to complete the supply within the stipulated time limit the purchaser may at his option allow such additional time as may be considered justified with/without penalty and without altering terms and conditions of the order. In the event of failure of the contractor to complete the supply within the stipulated time or the extended time, the purchaser has the right to impose penalty of Rs.350/- per week or part thereof for every Rs.1,00,000/- of the contract price. The Contractor's liability for delay, however, shall not exceed 10% of the total contract price.
30. Violation of any terms & condition during warrantee period may invite forfeiture of performance of Bank Guarantee.
31. All the disputes are within the jurisdiction of Delhi.

(Ratnesh Bharati)
Deputy Director (Admin)
Tel: 011-23466842

Techno-Commercial Bid

Awarding contract for supply, installation, testing and commissioning of batteries under Buy-Back at Jeevan Bharati Building, Connaught Circus, New Delhi.

1. Name of the Firm/Agency: _____
2. Name of proprietor: _____
3. Full Address of Reg. Office: _____
4. (Attach Copy of Registered Office with Contact particulars such as Tel/Fax no, Mob, Mail, etc.) _____
5. Self attested copy of Authorized Dealer/ OEM _____
6. Income Tax Return Statement/ Certificate (Attach copies of FY 2012-13, 2013-14 & 2014-15) _____
7. Self attested copy of PAN/TAN No. _____
8. Self attested copy of Service Tax Registration/ VAT No. _____
9. Self attested copy of Bank A/C details of the Firm/Agency _____
10. Details of EMD & Tender Fee: _____
11. Work experience of the Firm/Agency during FY 2012-13, 2013-14 & 2014-15 (attach PO/requisite Certificates) in ref to clause 1.2:

SN	Name of the Organization	Contact No. of the organization	Financial Year	Contract Period (From Date to Date)	Annual Contract Value	(enclose copy)
			2012-13			
			2013-14			
			2014-15			

12. Annual Turnover (Min 10.0 Lakh) during FY 2012-13, 2013-14 & 2014-15 (attach stipulated Proof/certificate duly certified by the Chartered Accountant):

SN	Financial Year	Annual Turnover (in Rs.)
01	2012-2013	
02	2013-2014	
03	2014-2015	

13. Quoted Rates for supply, installation, testing and commissioning of batteries under “Buy-Back” option along with connecting copper cables of adequate size in length & gauge, connectors, lugs, etc.:

S.No	Type of Battery	Qty Required	Unit rate in (Rs.) for new Batteries including Taxes and Duties	Total amount including Taxes and Duties (3x4)	Brand Name
(1)	(2)	(3)	(4)	(5)	(6)
1	12V, 26 AH	64			
2	12V, 100 AH	32			
3	Quoted Price of new Batteries			= “X”	

Quoted Price of new Batteries in words (X): -----

14. Quoted rates for old batteries offered on buy-back:

S.No	Type of Battery	Description	Quantity	Unit rate in (Rs.)	Total amount
1	12V, 26 AH	Amaron Make, SMF Quenta	64		
2	12v, 100 AH	Amaron Make, SMF Quenta	32		
3	Quoted Price of old Batteries				= “Y”

Quoted Price of old Batteries in words(Y): -----

15. Technical literature/leaflet of the batteries. _____

Signature of authorized person

Date:

Name:

Place:

Seal

An Undertaking

To

Deputy Director (Admin),
2nd Floor, Tower-1,
Jeevan Bharati Building,
Connaught Place, New Delhi-110001

Sir,

1. I/We hereby agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.
3. I also certify that I have not been blacklisted by any Government agency during past three years.
4. I have also visited the premise and inspected the existing UPS, Racks and Batteries, in rating capacity, dimensions, etc. to meet the operational compatibility.
5. I declare that no agent, middleman, of any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. It further confirms and declares that no agency commission or any payment, which may be construed as an agency commission, has been or will be paid and that the tender price will not include any such amount. If the Department subsequently finds to the contrary, the Department reserves the right to declare the Bidder as non-compliant and declare any contract if already awarded to the bidder to be null and void.

(Signature of the Bidder)

Name:

Address:

Tele.No